



EASTERN CAPE
PROVINCIAL HERITAGE
RESOURCES AUTHORITY

SOUTH AFRICA



SECTION 35 & 36 REPORTS

1. Title page
 - a. Project name
 - b. Case / Reference No.
 - c. Type of permit
 - d. Geographical information incl. physical address, coordinates, ERF no, etc.
 - e. Report Author
 - f. Date
2. Executive Summary
 - a. Description of project
 - b. Results summary
 - c. Conclusions / recommendations
3. Table of Contents (if report is longer than 10 pages.)
4. Introduction
 - a. Study location details and description
 - b. Locality maps (1:50 000 topographic maps & aerial photography)
5. Methodology
 - a. How research was conducted
 - b. How data was collected
 - c. Standards used for analysis
 - d. Restrictions & limitations
 - e. Contributors to the project
6. Description of Project Results
 - a. Identification and description of resources (~dates, significant features, etc.)
 - b. Maps
 - c. Stratigraphic drawings & / illustrations
 - d. photographs

7. Conclusions & recommendations
 - a. Contribution made to science
 - b. Temporary / permanent closure of the site
 - c. Future research plans

8. Appendices
 - a. Supporting documents