



**EASTERN CAPE
PROVINCIAL HERITAGE
RESOURCES AUTHORITY**

SOUTH AFRICA

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BUILT ENVIRONMENT CHECKLIST

NO.	ITEMS TO ACCOMPANY YOUR PERMIT APPLICATION	YES	NO
1.	Two sets of coloured-up drawings in A3 paper size for both existing and proposed drawings.		
2.	Locality plan showing where the site is in A4 size.		
3.	Site plan showing the layout of the property including trees and landscape features.		
4.	Site development plan.		
5.	Labelled photographs of the property and structures in their present form and in context, where appropriate include internal photographs.		
6.	Labelled street cape photos.		
7.	Historical background.		
8.	Architectural history.		
9.	Motivation.		
10.	Title deed or signed power of attorney.		
11.	Architect's current certificate of registration.		
12.	Engineer's report.		
13.	Zoning certificate.		
14.	Comments from neighbours.		
15.	Any additional pertinent information regarding the site.		